

**Date:** \_\_\_\_\_**Client Name:** \_\_\_\_\_ **Client Number:** \_\_\_\_\_**Employee Name:** \_\_\_\_\_ **Employee Number:** \_\_\_\_\_

I, \_\_\_\_\_, hereby authorize Vensure Employer Services to make deductions from my paycheck as stated below. In the event of termination of my employment, I understand that the entire amount immediately becomes due and payable and will be deducted from my final paycheck.

**Total Repayment Amount:** \$ \_\_\_\_\_**Reason for Loan or Deduction:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_**Amount to be Deducted per Pay Period:** \$ \_\_\_\_\_**Date Deductions Start:** \_\_\_\_\_**Date of Final Deduction (if necessary):** \_\_\_\_\_

Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Supervisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Date Received: \_\_\_\_\_