Post-Accident Injury Review & Safety Meeting

Company Name: _____

Location of Meeting: _____ **Date:** _____

Conducted By: _____

Where did the injury occur? _____

What was the employee doing? _____

_____

What was the direct cause of the injury? _____

_____

How can we prevent similar injuries from occuring? _____

_____

Attendees (Please list employee names):

Employee Name:	Signature: